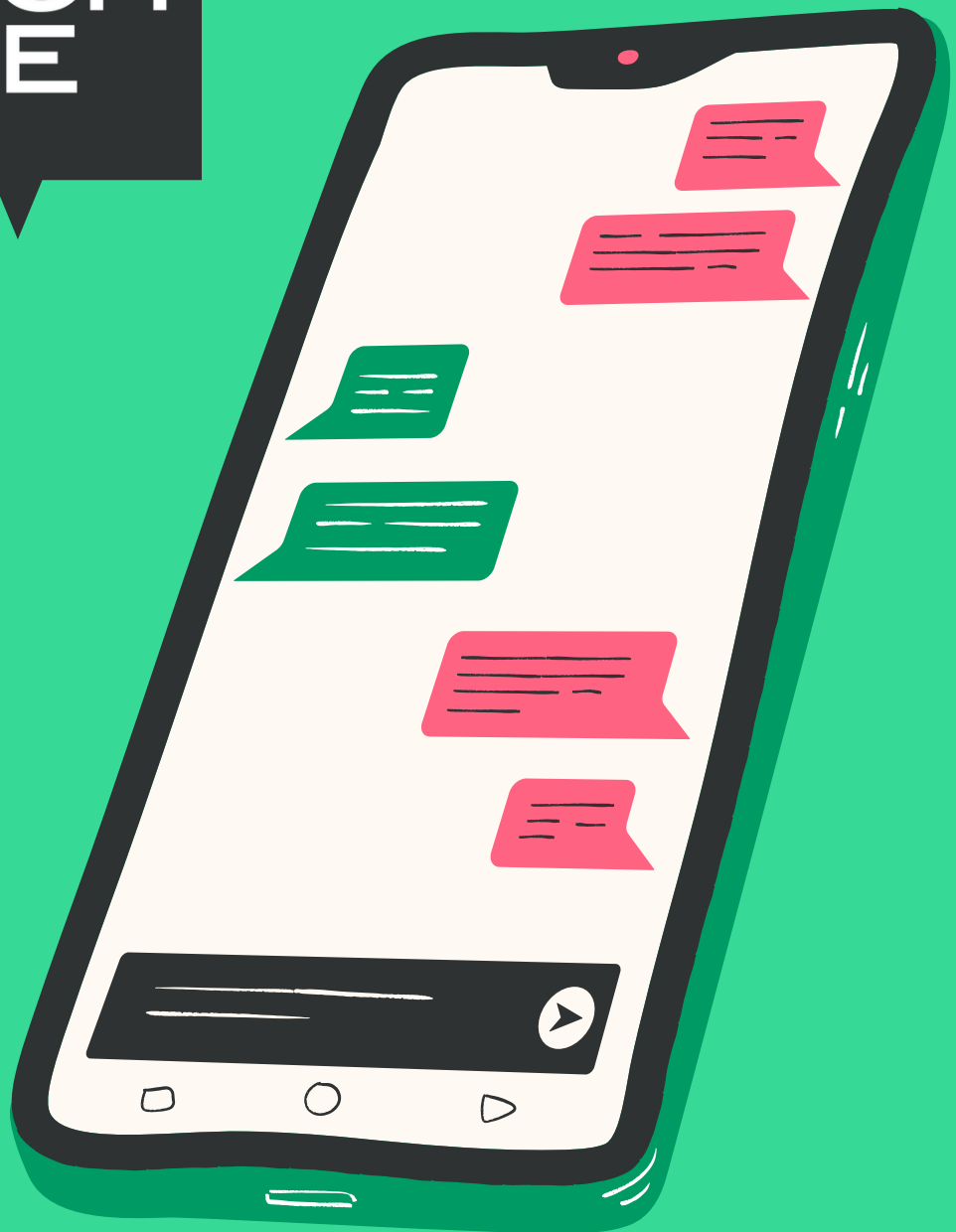


Rules for WhatsApp Communities

 COACH
CORE





Actions that do not adhere to these rules will follow normal disciplinary policies/procedures. If you see anyone breaking the guidelines, please actively report this to an admin for us to investigate.

- Information shared in these chats must be kept confidential and shouldn't be shared to people outside of your course. The only exceptions are if Coach Core ask for permission for information to be shared externally, e.g. sharing case studies, quotes etc on socials or to supporters or if the content raises concerns for the safety and welfare of yourself or others. In this situation, Coach Core has a duty of care and may be required to act on information by escalating to other parties. More information about our safeguarding responsibilities can be found in our [Safeguarding Policy and Culture of Safeguarding visual](#).
- You are aware that, people may (but shouldn't) break the above guideline, and that any messages or content you put in this chat may be shared by others without your consent. You accept this risk and will post responsibly.



Actions that do not adhere to these rules will follow normal disciplinary policies/procedures. If you see anyone breaking the guidelines, please actively report this to an admin for us to investigate.

- Respect each other's views and beliefs. Avoid using any language that challenges or offends protected characteristics, uses harmful stereotypes, targets or excludes specific groups, any hate speech of any kind or derogatory/abusive language towards an individual. **We do not tolerate abuse of any kind.**
- Don't spam – that is don't send repeated messages to the group asking them to buy, share or participate in things that aren't related to your apprenticeship course.
- Be wary of sending scams, clicking on links you don't trust and sharing incorrect information.
- To keep other community members safe, be mindful not to use triggering language or swear.
- No illegal, graphic or 18+ content can be shared.
- You agree to contact an admin if there are any issues regarding the WhatsApp chats.



Actions that do not adhere to these rules will follow normal disciplinary policies/procedures. If you see anyone breaking the guidelines, please actively report this to an admin for us to investigate.

- Don't give out any personal information. If you need to share something confidential, please use emails or message admin instead.
- Be careful when sending pictures - make sure everyone in the picture has consented for you to share them and that you're not accidentally showing documents with sensitive information on.

This document will be reviewed and updated when needed, but at least yearly.

Last review: Friday 17th November, 2023

Reviewed by: James Burbidge, Belinda Bradley and Amy Fazackerly.