
JOB TITLE:	Research and Impact Manager
REPORTING TO:	Coach Core Chief Executive Officer
HOURS:	3 days per week – flexible.
LOCATION:	Remote working with occasional travel to London and across the UK
CONTRACT:	Maternity Cover; 12 month term (01/09/22 - 01/09/23)
SALARY:	Pro rate salary Range £35,000- £42,500 per annum

About us

Coach Core is a social mobility charity that uses sport and Apprenticeships to change the lives of disadvantaged young people around the UK. By using community facing sports apprenticeships to target NEET 16+ year olds, we give them a career they can feel passionate about whilst also becoming positive role models in the communities that need the provision most. By positioning ourselves as the springboard into a new career pathway, we work with young people, employers and sector partners from around the UK to ensure we create a truly impactful programme offer for all involved.

Our three main areas of focus are:

- 1) **Develop our young people** – by not just focussing on education and professional development but by placing equal importance on the mentoring and personal development of a select group of learners, we can then affect true change that suits the environment, needs and ambitions of each young person;
- 2) **Improving the coaching experience** – not just technically competent, we want high level community coach role models who place priority in knowing how to plan, shape and adapt their coaching offer for their participants so that they can inspire hundreds if not thousands to enjoy a positive experience with sport/physical activity;
- 3) **Linking organisations to show what is possible** – as a convener of the right local employers and connected partners, we ensure our pipeline of talent remains strong, their development throughout is more varied and impactful than any other programme of its kind and that their exit routes are the right opportunities for each young person. These ‘Coach Core networks’ then become more sustainable and impactful both locally and nationally, giving multiple benefits to everyone involved.

Background

As a response to the Centre for Social Justice’s ‘More Than a Game’ paper and seeking to become a true and lasting Olympic 2012 legacy programme, Their Royal Highnesses The Duke and Duchess of Cambridge and The Duke of Sussex launched Coach Core under the umbrella of their newly formed Royal Foundation.

After a successful period of piloting the concept in London, Glasgow and South Wales (2012-15), the decision was made to scale the programme over 3 years to take the portfolio to 7 new locations around the UK and establish a multi stakeholder model involving local employers and strategic partners to bring about real impact and identity in each of the sites. With this achieved, and with a proven track record, the Coach Core team approached Sport England in order to support the continuation of this growth but to also become a key strategic partner over a 2 year period so that we might grow the project to a further 7 cities as well as assist the transition from a programme of The Royal Foundation to a charity in our own right.

The pitch was successful and so, and with the blessing of Their Royal Highnesses/The Royal Foundation trustee board, in December 2019, Coach Core Foundation was granted charitable status (charity number 1186782) and it was agreed that we would become an independent organisation as of 1st April 2020.

We have now embarked on the next chapter of our journey with a strategic goal to further grow and safeguard the charity whilst also extending our reputation as the sectors most successful ‘bridge back into

employment/education' apprenticeship programme. Recently announced as a Sport England 5 year Systemic Partner (May 2022), it is an exciting time to be joining the Coach Core Foundation.

The job

This critical role will oversee the organisations measurement, evaluation and learning. The role will support the whole charity and work very closely with the programmes team. The individual will be responsible for enabling the organisation to demonstrate the impact of our charity as well as ensuring that the elements of due diligence around our programmes is constantly reviewed and improved where possible. This is an important function in connecting the programmes on the ground to the overarching strategy and our position in the sector.

You will:

- ***Oversee the development of Coach Core's measurement, evaluation and learning practices***
- ***Oversee data input and collection***
- ***Collect and manage data from our partners***
- ***Process data and publish insights***
- ***Write case studies, reports and evaluations to support the development of Coach Core's projects and processes***
- ***Continue the development of how Coach Core demonstrates impact***

The individual

Educated to degree/apprenticeship L5+ standard, we seek an experienced, highly ambitious individual who will thrive in an atmosphere of no day being the same but can always remain focussed and accountable. They must be proactive and able to prioritise workloads and key project work around their contracted hours.

Key requirements and characteristics include:

- A true advocate for sport for change and physical activity and the benefits it can have across society
- Experienced researcher in the sports development industry, comfortable with investigating and evaluating key policy papers and strategies
- Strong understanding of what constitutes a positive learning and development environment for a young person within in an education and employment setting
- Demonstrates a track record of creating and using data, impact reports and case studies to support the charity achieve its strategic objectives
- Exceptional due diligence and analytical approaches to ensure that any reports and projects required by the charity are completed to the highest quality
- High quality communicator and networker already firmly embedded within the sports and physical activity network
- Deadline focussed and able to prioritise the key jobs and projects when there are frequently multiple requirements and requests made of this individual
- Comfortable and competent reporting and presenting to senior staff, board members and external individuals when required.
- Will require an individual comfortable working, communicating and reporting digitally
- Preferred (but not essential) experience of apprenticeships and the education sector
- Preferred (but not essential) experience of using Microsoft applications and Salesforce
- Preferred (but not essential) UK driving licence and access to their own vehicle.

Relationships (Internal & external)

- Coach Core staff, trustees and any other key individuals linked directly to our charity
- The Coach Core employers and their apprentices

- Our educational providers
- Donors, funders and/or individuals critical to the support of our project
- Key sporting organisations and governance
- Like minded and linked organisations from the charity/sports for change sector
- Third party/external data, research and impact services to support your role when required
- Sporting ambassadors and The Royal Foundation/Royal Household when required.

Benefits package

- 4% matched employer pension scheme
- 15 days holiday (plus UK statutory/bank holidays)
- Expenses paid for any UK travel for Coach Core purposes
- Death in service cover and employment insurance as standard
- CPD budget and a commitment to aid your development and ambitions whenever possible.
- Great benefits linked to our head office location including shower facilities, secure cycle storage, and cricket fixture access.

To Apply:

Please send your CV and covering letter to info@coachcore.org.uk

Closing date for applications: 12 noon 15th July 2022

Interview dates: Please apply at your earliest convenience as interviews will be conducted via Zoom on an ongoing basis

Term of contract: 1st September 2022 to 1st September 2023

Candidates must be available for interview on the dates indicated. Interviews will be held online or at The Kia Oval, Kennington, London, SE11 5SS.

Safeguarding statement

Coach Core is committed to safeguarding the welfare of our apprentices, their employers, our partners and the communities in which each of these operate. Applicants will be asked about any previous convictions, cautions, reprimands, including those that are considered 'spent' as defined by the Rehabilitation Offenders Act 1974 (Exceptions) Order 1975 (Amended 2013). Appointment to this role is subject to a satisfactory Enhanced DBS Check (with children's barred list check) and references.

For more information about Coach Core:



www.coachcore.org.uk



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Coach Core

or email: info@coachcore.org.uk